



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THAVATHIRU SANTHALINGA ADIGALAR ARTS, SCIENCE AND TAMIL COLLEGE
Name of the head of the Institution	Dr.V.RAJESWARI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	919994027739
Mobile no.	9790616392
Registered Email	tsatamilcollege@gmail.com
Alternate Email	tsanoolagam@gmail.com
Address	Siruvani Main Road, Perur.
City/Town	Coimbatore
State/UT	Tamil Nadu
Pincode	641010

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.K.Pitchamuthu			
Phone no/Alternate Phone no.		919894133066			
Mobile no.		9790616392			
Registered Email		tsatamilcollege@gmail.com			
Alternate Email		tsanoolagam@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.tsatamilcas.edu.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.tsatamilcas.edu.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.27	2016	11-Jul-2016	10-Jul-2021
6. Date of Establishment of IQAC			17-Aug-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Women conference	26-May-2020 16		178		

Convocation Function	01-Feb-2020 1	168
Distribution of Scholarship to the students	30-Sep-2019 1	201
Formation of Internal Committee for the students with disabilities	19-Jul-2019 1	11
Submission of AQAR	29-Jan-2020 1	0
FDP on research proposal	14-Sep-2019 1	40
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

FDP on 14052019.

AQAR submission on 29-01-2020 for the academic year 2018-2019.

15 Days online course on women's rights.

Formation of Internal Committee for the students with disabilities.

Convocation organized during the year.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Construction of Canteen	Completed on 12-02-2020
Adding additional sections to existing programs	B.Com CA - Additional section, B.Com PA - Additional section., started
Introducing new Programs	UG Program - (B.Com A&F), (BCA), & (B.A English Literature) were introduced.
Developing Econtent	Teachers were encouraged to develop Econtent and program wise Econtent was developed.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College committee	26-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

No

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The students details are collected and the database is created periodically. These details are updated regularly. MIS plays an important role in sending the required information to the difference stakeholders of the college. Digital notice board has been installed in the campus. College website is updated regularly. Communication of

important information of the college is done through the college website. During the course, the academic performance of the students with attendance details are collected and automated. The reports are generated and sent to HODs, Principal, Management, Parents and to the respective government departments. The personal details of teaching staff and the self appraisal details are collected and entered in to the data base. Similarly the personal details of non teaching staff are also collected and the data base has been created. Office work is automated and reports are generated with the respective software. Activities such as NSS, YRC, RRC, Sports, Placement, Library, cultural events and extension events are also automated. For this purpose, 'aveon software' has been installed with features such as Admission, Academic, Hostel Mess, HR Payroll, Fees, Inventory Assets, Transport, Library, Feedback, Online exam, Club activity Tutor Ward, Stay back Special class, News Events, CBCS, Open elective, LMS, Student Pedagogical Report, Course/Program outcome, Learning outcome, Circular, Reminder, Notifications, Student Grievance, Certificate request, Survey and Polling

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We have the following mechanism for effective delivery of curriculum. • In the beginning of the academic session, meetings were held in all the departments in which the subject and the syllabi were distributed to all the staff members as per the expertise/specialization. • As per the University Norms and credits the number of hours for each course is assigned in their stipulated work load. • Allocated courses and workload were informed to the faculty members well in advance in order to prepare their lesson plan and teaching modules. • Each staff members of the department were informed about the workload and the subjects well in advance. This would help them to prepare teaching plan in advance. • Time tables for all the classes (UG & PG) were prepared and given to the staff members. • The department Head prepares the routine work schedule of the department which was approved by the Principal duly. • Learning Management System (Academic management software) is adopted and lesson plans were prepared, posted and followed accordingly under the HODs approval. The lecture plans were recorded in the academic management software and HODs will monitor. • The HOD monitors the execution of teaching plan by the department staff which

is mentioned in teaching plan. • Once in 15 days the department meeting is held to discuss the action plans and other agenda to carry out an optimal and effective way. • Central library and department libraries are equipped with sufficient number of text books, reference books and online materials. • Various classroom teaching methods based on the requirements of different subjects were regularly used for the effective delivery of curriculum such as:

a. Chalk and Talk method b. ICT- Mode enabled teaching – learning method c. Using a software with different modules d. Using of charts for effective lecture e. Course materials prepared and given to students for reference. f. Interactive mode of teaching-learning process, group discussions and activity based poster presentations. g. Seminars and guest lectures are arranged in order to enlighten the students in the courses. h. Staff members referred the standard reference books prescribed by the university along with latest information available through online and other resources for effective implementation of curriculum. i. As per the requirement and norms of the University, internal tests and model examinations were conducted and assessed. Based on the performance of students, remedial and coaching classes conducted according to the need. College administration keeps a vigilant eye on the results, department proceedings and requirements of the students and also maintains record of the different activities of the college regarding teaching, learning, and the enhancement of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Computer Application	18/06/2019
BCom	Accounting and Finance	18/06/2019
BA	English	18/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	18/06/2019
BCom	Accounting and Finance	18/06/2019
BCA	Computer Application	18/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
---------------------	----------------------	-----------------------------

Chartered Accounting	24/07/2019	9
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Tamil	35
BCom	Commerce	31
BSc	Computer Science	26
BCom	Computer application	20
MCom	Commerce	7
MSc	Computer Science	5
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The students were distributed feedback forms with adequate time to submit the forms. The students' suggestions were collected and were suggested to the University Board of Studies. Feedback form of the parents were collected during the parents' teachers' meet organized by the department. Alumni feedback forms were collected during the alumni meet and their suggestions regarding recent trends that could be used for up-gradation in the curriculum. Feedback regarding Curriculum Revision: Flow of contents in the syllabus, usefulness of the course to higher studies, relevance of the content of the course to meet industry requirements, a meaningful effective analysis was made for the development of the Institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH	60	12	9
BCom	ACCOUNTING & FINANCE	60	15	6
BCom	PROFESSIONAL ACCOUNTING	120	68	64
BCom	COMPUTER APPLICATION	120	121	79

BSc	MATHEMATICS	60	17	8
BCom	CORPORATE SECRETARYSHIP	50	Nil	Nil
BSc	COMPUTER SCIENCE	50	53	43
BCom	COMMERCE	60	65	57
BCom	COMMERCE	60	81	55
BA	TAMIL	60	70	51
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	817	57	18	Nil	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	4	2	3	4

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring activities: 1. Each class is under the vision of one tutor. 2. College conducted induction programs for the first year students on the following topics: a. Mentor-mentee system creates a friendly environment in the college, where the students can approach the teachers for both educational and personal guidance. b. Introduction about the college c. Various activities to be carried out during the academic year d. Facilities available in the college were explained e. Internal semester examination pattern are instructed f. Career opportunities are listed out g. Skill development workshops were conducted every year for employability enhancement of the students. h. Placement cell conducts various guest lectures for better career opportunities for the students. i. Students were encouraged to participate in various religious functions celebrated in the college. j. Teachers render support to the students regarding finance, books and note books. k. For personal issues timely counselling was given to the students. l. Every day the class begins with taking attendance during the first 5 minutes and after the class they enter the list of absentees in the academic activity register through online. The absentee's information will be posted to the head of the department as well to the parents. 3. If a student is absent for more than 3 days continuously then the HOD will call the parent to ask the reason to advice to take care of the ward. Enabling constructive interaction, guidance and mentorship of junior students by senior students a. Providing a reliable and comprehensive support system to motivate students to perform well in both academic and non-academic fields

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
874	43	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	43	5	4	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2AF	1,III,V	31/10/2019	31/01/2020
BCom	2AS	I,III,V	31/10/2019	31/01/2020
BCom	2AK	I,III,V	31/10/2019	13/01/2020
BCom	2AC	I,III,V	31/10/2019	13/01/2020
BCom	2AA	I,III,V	31/10/2019	13/01/2020
BA	21F	I,III,V	31/10/2019	13/01/2020
BA	21L	I,III,V	31/10/2019	13/01/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Bharathiar University, the college appointed examination co-coordinator and examination cell for smooth conduct of the examinations and making policy decisions regarding organizing examinations, improving the system of examinations etc., The college adopted centralized continuous internal evaluation system to assess the students' performance in both the semesters. In the college calendar itself the dates of internal tests were given for the better performance. The internal tests question papers were prepared by the faculty members for their respective subjects. The HOD of the each department verifies the accuracy and quality of the question papers and handed over to the examination cell. The examination cell takes all the responsibilities regarding the smooth conduct of the internal tests in odd and even semesters. The examination cell also informs the students about the examination pattern, schedule and academic calendar with the examination dates for CIA. The schedule is displayed in the college and department notice boards. The result analysis is done by the class tutors after the CIA test. The Principal conducts department wise review meetings to give necessary feedback for the betterment of the students. The tutor whenever necessary, asks the students to bring their parents to discuss about their academic performance and moral conduct. Remedial classes are being conducted for the slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared every year in advance and distributes it to all the students, and teaching and non-teaching staff members. It is a very useful document, which contains the most important dates to guide the faculty members and the students. Our academic calendar provides important information about teaching, CIA examination dates, model exam dates and co-curricular activities. Before the commencement of every semester all departments prepare a detailed study plan. The academic calendar contains the yearly schedule of the college like list of holidays, date of schedule of the CIA examination and model exam dates.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.tsatamilcas.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
21L	BA	TAMIL	37	37	100
2AA	BCom	COMMERCE	38	38	100
2AA	BCom	COMMERCE	37	37	100
22K	BSc	COMPUTER SCIENCE	26	26	100
2AC	BCom	COMPUTER APPLICATION	21	21	100
2AF	BCom	CORPORATE SECRETARYSHIP	12	12	100
22A	BSc	MATHEMATICS	11	11	100
31A	MA	TAMIL	16	16	100
3AA	MCom	COMMERCE	7	7	100
32K	MSc	COMPUTER SCIENCE	5	5	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.tsatamilcas.edu.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
-----------------------	----------	---------------------	-------------	-----------------

		agency	sanctioned	during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Teacher	S.Jagadeshkumar	APJ Trust	05/10/2019	Teaching
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	5
Commerce	4

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Com	10	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	2
B.Com (CA)	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
--------------------	----------------	------------------	---------------------	----------------	------------------------------	---------------------

					mentioned in the publication	excluding self citation
NA	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	37	Nil	Nil
Presented papers	Nil	1	Nil	Nil
Resource persons	Nil	2	Nil	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Planting the saplings	YRC	7	43
Flag March	YRC	12	23
Kerala Flood Relief	YRC,NSS	48	465
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NET	JRF	UGC	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	RRC	AIDS awareness rally	5	195

Blood Camp	YRC	Glucose level detecting camp	25	462
Orientation	RRC	Introduction about RRC	2	91
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.25	7.52

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Nil
Classrooms with LCD facilities	Nil
Seminar Halls	Nil
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
College Management System - AVEON	Fully	7.1.8.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	31170	5748850	825	7363	31995
Reference Books	2352	1117850	124	12306	2476	1130156

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	2	2	1	0	3	7	110	0
Added	0	0	0	0	0	0	1	90	0
Total	120	2	2	1	0	3	8	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
--	---	--	---

	facilities		facilities
9.5	8.98	13	12.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Regular cleaning and maintenance work carried out to provide effective learning environment to the students. The class rooms are provided with electricity generated with wind solar hybrid system by solar panels and the grievances being rectified by the professional person who is appointed by the management. All the devices are under the stabilizing control to manage the power fluctuation. The apparatus are being purchased by getting the quotations from various agencies for best price. The maintenance manager looks after the maintenance and other facilities. Class rooms are well maintained and the house keeping staff cleans everything in a regular basis. Carpentry work and masonry work were undertaken on contract basis. Library is spread over in 2970 sq.mt area and situated in the centre of the college campus. It is one of the oldest libraries on the South district. The library has airy and ventilated stack room and reading hall. This academic library has a huge collection of books about 31000 text books including reference books and 72 subscribed journals in addition to INFLIBNET along with 4 newspapers [Two nos. of each English and Tamil language]. The OPAC system is used to know the availability of the book and to find the book where it is kept. Separate reading hall provided near the stack area capacity of 60 students at a time. Totally 7 computers available in the reading hall with internet facility, students can utilize the e-library facility throughout the day. It is a well known fact that the palm leaves were mostly used in earlier days to transmit the knowledge from generation to generation. Hence, palm leaves are meant as a special feature and the best resource of the library with 408 palm leaves.

<http://www.tsatamilcas.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial class	01/07/2019	80	Faculty Research Scholars
Bridge course	18/06/2020	380	Faculty members and academicians

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TNPSC Exam	15	15	Nil	Nil
2019	NET, SLET, SET	15	16	4	3

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
KPR COLLEGE	1	1	CTS	9	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.A	TAMIL	Govt. Arts College	MA
2019	16	B.A	TAMIL	TSA COLLEGE	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabadi	Final	14
Volley Ball	Final	12

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	Nil	Nil	Nil	Nil	NA
2020	NA	Nil	Nil	Nil	Nil	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the guidelines of Bharathiar University the students' council was formed in our college. The students members of the council helps the college in planning and implementing of various curricular, extra-curricular, sports activities and NSS. As per the guidelines of NAAC the students members also included in IQAC, they are actively attended the meetings and took part in implementing the IQAC activities. It also helps in maintaining the library and coordinating the alumni meet, parents meet, prayer, festivals, competitions held in the college. We have student representatives in the preparation of department newsletter, college magazine committee and IQAC. Student council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council was appreciated by NAAC peer team members in June 2016 for maintaining a disciplined atmosphere in the college. Students' council organizes different cultural programmes to observe important days such as Independence day, Republic day, Dhasara Functions etc., in the college campus to cultivate the sense of respect for our Indian culture and tradition. Every year students' council organizes inter-departmental competitions. The students' council members put forward their suggestions on different issues related to the academic and administrative affairs of the college to the head of the Institution. The sporadic, minial problems of students would be brought to the knowledge of the college authority through students' council. The women development cell also represents girl students to the students' council. The women development cell plans and implements various awareness programs about gender equity, women rights and health awareness for girl students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association is active in the Institution. During the year the Institution got financial support from the alumni in the form of scholarship and sponsorship. Non-financial supports extended by the alumni are in the form of motivational speech, alumni mentoring, the career guidance, career assistance, character building, attitude formation, goal setting, personality development, development of soft skills, curriculum feedback and counselling. Besides, alumni were also engaged in Dhasera function, Annual day celebration, Annual women conference, Guest lecture, National Social Service Camp, Placement, and Youth Red cross Club, Red Ribbon Club and Cultural events.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

13580

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meeting was organized by Alumni on 1st January 2020 Extended financial support to develop infrastructure and providing scholarship for students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization To avoid the piling of powers in a particular designation, the institution has ensured decentralized administrative mechanism. 1. Principal level: Principal of the college is the member secretary of the governing body and chairperson of the IQAC. In order to make several reforms for the enrichment of knowledge of students and to ensure the providing a good environment of students the principal appoints several committees and teams in consultation with the other teaching staff members. 2. Faculty level: The governing body appoints various faculty members for concerning various committees that are functioning. The compositions of the committees are changed every year in order that every staff member is exposed to duty and professionalism equally. This helps the staff members to enhance the leadership quality that they process. The committees that are functioning are as follows:

- Admission committee
- Anti-ragging committee
- Website committee
- Counselling committee
- Career guidance and placement committee

3. Student level: Student union has a secretary who is the member of the governing body of the institution. The institution encourages students to take part in different administrative and academic activities. The student union has the following office holders. 1. Cultural secretary 2. N.S.S secretary 3. Library secretary 4. Games secretary 4. Non-teaching staff level: The governing body of the institution and the IQAC has non-teaching staff members in order to make reforms at the basic level. The body considers the ideologies of the non-teaching staff members while framing policies and taking important decisions. • Decentralized Administration: The institution follows a Decentralized Administrative mechanism to avoid the piling of powers. • Ethical Administration: The Principal, Governing body, staff councils and the IQAC together frame policies, procedures, guidelines, rules and regulations in the fields of admission examination, disciplines, grievance, support services, finance etc., • Activity Administration: Various faculty members working for various departments enrich their knowledge by sharing information among themselves. The faculty members and the research scholars of the institution publish papers regularly. • Operational Administration: The principal interacts with the joint director of collegiate education. The staff members interact with departments of affiliating universities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research and Development: • The institution motivates the faculty members and research scholars to

publish their papers in UGC approved journals and in International/ National / State level seminars and workshops. The institution also encourages the faculties to act as M.Phil / Ph.D. supervisors.

Examination and Evaluation

Examination and Evaluation: • As per the norms of the Bharathiar University the examination committee is formed at college level to conduct internal as well as university examination smoothly in a centralized manner. • Weekly and monthly examinations are conducted for the students to face university examinations without any fear and stress. Model examinations are conducted for the students to enhance their performance in university semester exams. • In each semester two CIA tests (Continuous Internal Assessment) and a model examination were conducted before the university examination. • Assignments are given to the students to improve their subject skills. • Internal marks were awarded based on the examination and assignment in order to avoid subjectivity bias. Proper counselling is given to the students in the exam point of view. • Remedial classes are taken for the students who have failed in examinations and for the slow learners. The students who are deserved to pass but have failed are advise to apply for retotaling revaluation and sometimes also for supplementary examinations.

Teaching and Learning

Teaching and Learning: • On accounting the subject expertise and the experience of the staffs the subjects are allotted. The well ventilated, spacious class rooms are allotted for all programs. • Creative environment is provided for the students and staff for the learning process to be carried easily. • The UGC guidelines are strictly followed while the staff selection. 30 of the teaching staffs are Ph.D holders. • Digital library of the institution makes the learning process interesting and effective. • Guest lectures are frequently invited to update the knowledge of the stake holders and also in the project preparation. • Lesson planning is done in order to plan the syllabus. Wide internet access facility inculcates the online learning

management resources. • E-book and E-journal facilitates in carrying the project works.

Curriculum Development

Syllabus Enrichment: • All the departments of the college follow the curriculum designed by the Bharathiar University. The faculty members of Tamil and Commerce serve as chairman and member of Board of Students (BOS). Each and every faculty member of the department is encouraged to send his/her suggestion to BOS. The new changes which are made in the curriculum are immediately followed up. • Faculty members give justification for the charges to be carried out. The committee scrutinizes the suggestions and accurate decisions taken. Based on the suggestion letters sent to the BOS few changes have been implemented.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure/Instrumentation: • The Library of the institution is fully automated. It contains very rare collection of books, audio cassettes, DVDs and Palmleaves. The automation is very useful in daily activities like acquisition, cataloguing, circulation and reference books to better serve for staff and patrons. • Seven computers with internet facility are available in library for students. Barcode printer is used to provide the barcode number to all the library books. Two scanners available to digitize the rare collection of books. • Hardware and software are purchased in an adequate number for the laboratory, office, library and the departments and the materials are maintained by contract basis.

Human Resource Management

Human Resource Management: • The Head of the Department take part in an administrative works, so the work load of 14 hours is allotted. The rest of the faculty members are with 18 hours' work load. • Faculty development programs are conducted at regular interval to motivate the staff members. Weekly staff meetings are conducted to keep all staff in touch. • Very soon after the recruitment of staff, appointment orders are issued. Two years of service considered as probationary period. The biometric attendance system is followed for the staff. Leave facilities are given to

	the staff as per Government norms.
Admission of Students	Admission of Students: • Standardized admission procedure which is directed by Government of Tamil Nadu and Bharathiar University is strictly followed. • The admission eligibility is based on marks secured in higher secondary examination. • The institution runs in a rural area. The college focuses on imparting quality education to the rural students those who are below poverty line at affordable cost. • The fees structure of the college is far more lower than most of the other colleges in the city. • The candidates who are admitted to various departments will undergo one induction program.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	? Finance and Accounts: The Salary of the government staff (Teaching and non-teaching) are transferred directly to the bank account. Salary bills are submitted to the treasury through e-payroll system. Salary of management staff are paid by management through bank account.
Student Admission and Support	? Student Admission and Support : Instant support is provided for the student community constantly online short messaging services are used to notify different academic and official activities. Whatsapp groups are created for the staffs to send the updates and official documents.
Examination	? Examination: The institution conducts semester wise examination as per the University norms. The seating arrangement for the students is provided neatly to avoid the clash and confusion. The chief examination officer and examination committee in the college ensure transparency and adherence in rules and regulations based on the University norms. Internal marks are sent online to the University.
Planning and Development	? Planning and Development: The automation of college activities includes the maintenance of students data base, students attendance, lesson plan and faculty data base system etc., Implementation of CMS mobile app.

Administration	? Administration: Self-Appraisal Reports are prepared by all the staff members and forwarded to the Principal. The Principal has forwarded the same to the Joint Director of collegiate education. Notices and circulars are uploaded in the college website and communicated to different departments through e- mail from the office of the Principal.
-----------------------	--

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.K.Pitchamuthu Asso. Prof. of Commerce	National Symposium on An overview of revised NAAC Accreditation process at PSG CAS Coimbatore.	NA	400
2019	Dr.Pitchamuthu Asso. Prof. of Commerce	National seminar on Quality sustenance and Enhancement prospects for attaining global standards at Nirmala College, Coimbatore	NA	700

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Research Proposal	NA	14/09/2019	14/09/2019	40	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Proposal at Thavathiru Santhalinga Adigalar arts, Science Tamil College, Perur.	40	14/09/2019	14/09/2019	1
Finance and Accounting for corporate social responsibility initiative conduct by Infosys BPM at Mysore	1	09/12/2019	11/12/2019	3
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	32	2	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Association/Medical Aid/Insurance Scheme/PF/CPS	Association/Medical Aid/ PF/CPS /Insurance Scheme	Students Scholarship schemes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Institution maintains finance and accounts systematically. Management conducts periodical review of the financial position of the institution. Institution takes initiative to conduct internal and external audit regularly. Internal audit is carried out annually by the auditor. External audit is conducted after the accounting period by the joint director of collegiate education office. Audited statement of accounts are discussed in the college development committee meeting and also submitted to the governing council. If there is any queries and suggestion, that are resolved satisfactorily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
From Management	2479618	For developing infrastructure, maintaining physical facilities and academic support facilities.

[View File](#)

6.4.3 – Total corpus fund generated

5000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director of Collegiate Education	No	Nil
Administrative	Yes	Joint Director of Collegiate Education	Yes	Shanmugavadivel Co., Chartered Accountants. F.No. 0122275 M.Alagirisamy Co., Chartered Accountants. A.Arjunaraj Co., Chartered Accountants

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent teachers meeting is organized twice in a year to obtain a feedback about the Institution and the student's education improvement. 2. Based on the discussion in PTA meeting job oriented courses were introduced. 3. Transportation facility for students was started during the year. 4. First year first semester free.

6.5.3 – Development programmes for support staff (at least three)

1. Office routine Training programs, Workshop on soft skill development 2. Technical/ICT Training programs 3. Health based Yoga programs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Office Automation, Student academic activities automation, Library automation. 2. ICT in teaching and learning. 3. Student and staff skill development program. 4. Introduction of new course.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on college	14/09/2019	14/09/2019	14/09/2019	30

2019	1	1	24/06/2019	1	Anti Child labour awareness Rally	Created awareness among public	272
2019	1	1	12/07/2019	1	World paper bag day rally	Created awareness of using paper bags instead of using harmful polythene bags.	298

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students' Calendar with Code of conduct	25/06/2019	The mission of the institution is to develop the youth as responsible citizen by inculcating the human values with scientific insight. For achieving this, various efforts are being made. Every year the code of conduct for students is given in the prospectus and also in the college diary.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Common Prayer	17/06/2019	17/06/2019	810
Independence Day	15/08/2019	15/08/2019	834
Celebration of Dhasara	26/10/2019	04/11/2020	856
Celebration of Pongal	11/01/2020	11/01/2020	860
Republic Day	26/01/2020	26/01/2020	226

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Smoking free zone.
- Instead of burning, dried leaves are buried and decomposed for manure
- Sowing country tree seeds around the campus
- Planting saplings and seedlings
- Encouraging digital communication
- To raise ground water level, polythene bags are strictly prohibited

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Students succeeded in competitive examinations. 2. Counting, checking and tallying habit enabled them to get job opportunity in banks, government and private sectors.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.tsatamilcas.edu.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Respect to the "Uniqueness" Our institution ever endeavours to inculcate the value of togetherness among all members of the institution by giving space to each and every stakeholder to participate in all events to make the society more equitable place. In tune with the vision of our Institution, every member working in this Institution is participating in the following activities:-

1. Active counselling cell for the all stakeholders
2. Mentor for all the students
3. Special efforts taken by the faculty members to make the class room more vibrant by promoting and encouraging the students to have consultation with faculty members.

- Adequate support is extended to the differently-able students through informal group.
- Remedial classes
- Value education
- Skill development programs for students
- Strong alumni association
- Hand holding by the faculty members
- Feedback system allows the students to freely express their individual views about syllabus, teaching techniques, class room environment to improve the learning experience.
- Encouraging students to acquire proficiency in Tamil and English.
- All the girls' students are insisted to wear Saree on two days (Monday and Friday) in a week, to promote our Tamil culture.
- Promoting the vegetarianism among the students, staff and the general public.
- Uplifting the socio economic condition of rural people.

There are unending efforts by the management, staff members to promote inclusiveness not only among the students but also the stakeholders of this institution.

Provide the weblink of the institution

<http://www.tsatamilcas.edu.in>

8.Future Plans of Actions for Next Academic Year

1. To organise seminars conference, workshop by the faculties for more research work.
2. To promote the faculties for more research work.
3. To organize various examination activities by N.S.S N.C.C
4. To organize various training programs for teaching non teaching staff regarding software operating.
5. Infrastructure facilities will be improved by increasing number of teaching hall, library extension laboratories.
6. To organize campus interview for placement of students frequently in the college campus by industries, companies, banks etc..
7. To rezoning more laboratories as research center for Ph.D students.
8. To introduce more PG courses in various programs.
9. To cover the total social electricity college under solar electricity.
10. To introduce more skill oriented certificate courses.
11. To provide the faculty for major minor research project to provide more industrial facilities.
12. Sports facilities equipment s' to be made available in the auditorium for indoor games.
13. To develop entrepreneurship skills among students.