

#### YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	THAVATHIRU SANTHALINGA ADIGALAR ARTS SCIENCE AND TAMIL COLLEGE	
• Name of the Head of the institution	Dr.N.TAMILCHELVI	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9788480054	
Mobile no	9790616392	
Registered e-mail	tsatamilcollege@gmail.com	
• Alternate e-mail	tsanoolagam@gmail.com	
• Address	SIRUVANI MAIN ROAD, PERUR,	
City/Town	COIMBATORE	
• State/UT	TAMILNADU	
• Pin Code	641010	
2.Institutional status		
Affiliated /Constituent	AFFILIATED	
• Type of Institution	Co-education	
• Location	Rural	

Financial Status			UGC 2f	and	12(B)			
• Name of	the Affiliating U	niversit	y	BHARAT	HIAR	UNIVER	SITY	
• Name of	the IQAC Coord	inator		Dr.K.P	ITCHA	MUTHU		
• Phone No	).			9790616392				
• Alternate	phone No.			866801	1554			
• Mobile				989413	3066			
• IQAC e-r	nail address			tsaiqa	c@gma	ail.com		
• Alternate	Email address			tsanoo	lagan	n@gmail	.com	
3.Website addre (Previous Acade		the AQ	)AR	<u>https:</u>	//www	v.tsata	milca	<u>as.edu.in</u>
4.Whether Academic Calendar prepared during the year?		Yes						
• if yes, whether it is uploaded in the Institutional website Web link:		ne	https://www.tsatamilcas.edu.in/ig ac.php					
5.Accreditation	Details							
Cycle	Grade	ade CGPA		Year of Accredita	ation	Validity	from	Validity to
Cycle 1	В	2	.27	2010	6	11/07/	2016	10/07/2021
6.Date of Establ	ishment of IQA	С		17/08/	2016			
7.Provide the lis UGC/CSIR/DB7	-				C etc.,			
Institutional/Dep rtment /Faculty	pa Scheme	Scheme Funding		Agency	y Year of award with duration		A	mount
NIL	NIL	NIL NI		Ľ		NIL		NIL
8.Whether composition of IQAC as per latest NAAC guidelines			Yes	·		1		
• Upload latest notification of formation of IQAC			View File	2				

9.No. of IQAC meetings held during the year	05
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)
<ul> <li>Organizing FDP &amp; SDP.</li> <li>Taking in appropriate external organization.</li> <li>Promoting paper-less communication initiatives towards energy conserved</li> <li>12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved</li> </ul>	• Encouraging E-learning. • system in our campus. • Taking ation. e beginning of the Academic year towards
Plan of Action	Achievements/Outcomes
Organizing webinar on revised guidelines of NAAC for accreditation of affiliated colleges.	webinar was organized
Sending AQAR for 2019-2020	The AQAR was sent to the NAAC
Conducting students satisfaction survey through google forms	It was conducted
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)	
College committee	25/04/2022	
14.Whether institutional data submitted to AISH	IE	
Year	Date of Submission	
2020-2021	22/04/2022	
Extended	d Profile	
1.Programme		
1.1	413	
Number of courses offered by the institution across during the year	all programs	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	938	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	336	
Number of seats earmarked for reserved category a Govt. rule during the year	s per GOI/ State	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	222	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	

3.Academic		
3.1		50
Number of full time teachers during the year		
File Description	Documents	
Data Template		<u>View File</u>
3.2		06
Number of sanctioned posts during the year		
File Description	Documents	
Data Template		<u>View File</u>
4.Institution		
4.1		49
Total number of Classrooms and Seminar halls		
4.2		19.09
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		125
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
Academic calendar:		
• The college follows the Academic calendar issued by the University and Commisionerate of Collegiate Education (CCE) and executes it rigorously.		
• The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department and to review the completed syllabus.		

Annual Quality Assurance Report of THAVATHIRU SANTHALINGA ADIGALAR ARTS, SCIENCE AND TAMIL COLLEGE		
• The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.		
• The students maintain certified by the facult	the practical record and the results are y along with HOD.	
Teaching Aids:		
• The faculty uses charts, maps, models and specimens along with chalk and board.		
• Methods like seminar, group discussion, quiz for effective delivery of curriculum.		
<ul> <li>Study materials, notes and question banks are provided in the class and through mails.</li> </ul>		
Department library:		
• Each Department maintains a Department Library to facilite the students to access to latest books available in concerned subjects and topics.		
• The books are issued to the students as an when needed by them.		
• The record of the same is maintained in Department Library and Issue register maintained by all the Departments.		
File Description	Documents	
Upload relevant supporting document	<u>View File</u>	
Link for Additional information		

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Nil

THAVATHIRU SNATHALINGA ADIGALAR ARTS, SCIENCE AND TAMIL COLLEGE

PERUR ADHEENAM, PERUR, COIMBATORE - 641010.

EXECUTIVE COMMITTEE MEMBERS

2020 - 2021

Annual Quality Assurance Report of THAVATHIRU SANTHALINGA ADIGALAR ARTS, SCIENCE AND TAMIL COLLEGE

#### President

Thiru Kailaya Hierarchy Meigandar Lineage Perur Adheenam Kailai Gurumani His Holiness Dr.Santhalinga Maruthachala Adigalar, the Prime Guru of Perur Adheenam, Perur, Coimbatore - 641010.

Vice President

His Holiness Dr.Kumaragurubara Adigalar, Siravai Adheenam, Gowmara Mutt,

Chinna Vedampatti, Coimbatore - 641049.

Thiru. M. Balasubramaniyam

Correspondent, Kumaraguru Engineering College

Chinna Vedampatti, Coimbatore - 641049.

Thirumathi. C.Banumathy Chinnasamy

Gnanambigai Mills, Vellakkinaru

Coimbatore - 641029.

#### Secretary

Thiru. Pazha. Dharuma. Arumugam

Ramanantha Nagar, Saravanampatti P.O

Coimbatore - 641035.

#### Treasurer

Thiru. A. Senthilkumar

Senthil Tower, 5th Floor, 1078 Avinashi Road,

Coimbatore - 641018.

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Annual Quality Assurance Report of THAVATHIRU SANTHALINGA ADIGALAR ARTS, SCIENCE AND TAMIL
                                                                     COLLEGE
Administrative Committee Members
Thiru. P.K.Krishnraj Vanavarayar
Managing Director,
Bhagavathi Mills, Aranmanai, Samathur,
Pollachi - 642 123.
Thiru. K.Ramasamy
President, Roots Group,
Ganapathy, Coimbatore - 641006.
Dr.K.Kumarasamy,
6/67, Iyakkunar Thottam, Palathurai (PO)
Madhukkarai, Coimbatore - 641 105.
Dr.Nalla.K.Pazhanisamy
President, Kovai Medical Centre Hospital (K.M.C.H)
Coimbatore - 641014.
Post wise Member
Dr.Mrs.Tamilchelvi M.Com., M.Phil., Ph.D.,
College Principal.
File Description
                          Documents
Upload relevant supporting
                                             View File
document
Link for Additional information
                                                Nil
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1.1.3 - Teachers of the Institution participate in B. Any 3 of the above

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### **1.2.2** - Number of Add on /Certificate programs offered during the year

**1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75	
File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental studies

#### Value Education Human Rights

#### Yoga for Human Excellence

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### **1.3.3 - Number of students undertaking project work/field work/ internships**

193

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

of the above

File Description	Documents
URL for stakeholder feedback report	https://www.tsatamilcas.edu.in/ugc-links/1st- criteria/1.4.1.doc
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

#### **1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.tsatamilcas.edu.in/ugc-links/1st- criteria/1.4.1.doc

#### **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 336

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 336

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

#### Slow Learners

Bridge courses in English and Mathematics are conducted at the beginning of every year for all first year students to assess and test their current level of competence and to prepare them for the college curriculum. These courses are conducted to make them more attuned to the learning which builds a readiness to face college education learning levels.

#### Advanced Learners:

Students are encouraged to enroll in Massive Open Online Courses (MOOCs) given by swayam and the National Program on Technology Enhanced Learning Project (NPTEL), which offer a variety of courses based on their disciplines and award extra credit for completion.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/2nd- criteria/2.2.1-source-file.docx
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
938	50

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All of the faculties at the institution use a student-centered teaching approach. To assess a student's critical thinking abilities, the brain storming method and the 5 Whys methodology are used. Students are encouraged to participate in group discussions, preparation of models, charts, assignments, and give presentations to their peers to foster autonomous and collaborative learning. For the holistic personality development of the student community, value education, human rights, Yoga for human excellence and environmental studies are included in the curriculum. Students are encouraged to involve in extra-curricular activities such as Sports, NSS, NCC, YRC, RRC, and others. These opportunities are provided to the students to develop abilities such as interactive learning, collaborative learning, and independent learning. Our NSS volunteers are actively involved in executing government-sponsored social missions such as Swatch Bharat, Blood Donation Camps, and so on. Students also compete in inter and intra-collegiate sports competitions to expose their talents in a sports events which will strengthen their team spirit and leadership. In order to improve analytical and technical skills, final year UG & PG students are given project works on different fields. To improve students' writing skills and keep them up to date on current events in their fields. Students are taken to industrial visit, as part of their curriculum, to gain field experience in their respective domain.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the beginning of the every academic year, teachers sketch their lesson plan on the basis of the University academic calendar. Apart from lecture method of teaching, the faculties have adopted the innovative teaching approaches/methods by using ICT. Students are encouraged to study and practice interactive exercises by using various internet software that are combined with the teacher's explanation. In our college, LCD projector class rooms (Smart class), computer lab, library facilities are available. Each department has computer, web camera with internet facility. BSNL Wi-Fi facility also provided for students and staff in the campus. YouTube, E-mails, Whatsapp group, Zoom and Google classrooms, Microsoft Team app is used as a platform to supply syllabus, teach lessons, provide materials, make announcements, conduct examinations, upload assignments, make presentations and share information. During Covid-19 pandemic period, this application was used to enhance online learning. The students and faculty members are encouraged to register for the certificate courses offered by NPTEL. The faculty members act as academic mentors to assist and guide the students in completing their assignments and exams. College facilitates the use of UGC-SWAYAM video lectures given to the students in order to upgrade their learning experiences. CMS

(College Management System) app of our college aids the teachers in collating student information from the time of admission to the completion of the program. Modules incorporated in the CMS include Timetables, Lesson Plan, Attendance Record, and Internal Mark facilitates to promote e-governance. The CMS portal facilitates transparency in the entry of student's attendance and internal assessment marks. The library also gives access to computers and online journals that are freely available in the public domain, as well as journals that have been subscribed on faculty recommendation, and enables downloading. In addition, the library has a Xeroxing machine. At the end of each academic year Feedback is also received through online from the students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

#### 15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience	of full-time teachers
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#### 5213

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All programs and courses undergo continuous internal assessment (CIA) in accordance with established norms. A semester's worth of

CIA consists of two test and model exam. The first CIA is conducted after 30 working days covering 2 units of the respective syllabus and the second CIA test after a subsequent 30 working days and completion of 2 more units. The model examination is conducted after 80 working days covering the entire syllabus. At the beginning of each semester, an Examination Cell Committee comprised of staff members from various departments is created to oversee the CIA. The Head of the Department informs first-year students about the evaluation process and methodologies during the orientation program, which takes place on the first day of the academic year. Internal assessment schedules are determined at a meeting of the College Examination Cell Committee and notified to students and faculty members. A week in advance, the internal examination schedule is displayed on the notice board. Answer books with OMR code specially printed by the Examination Cell Committee based on University Exam booklets are given to the students. Answer books are valued and returned to students after each internal test, allowing them to learn about their performance, how papers are graded, and the grades they receive. The student clarifies his or her doubts with the concern subject staff- in charge. The weak students are advised by the subject in charge to perform well in the next tests. Furthermore, concerned faculties make the idea of how to write ideal answer is made clear to the students. The student community has reacted positively to this practice. The internal marks are determined by the course teacher based on the students' performance in two tests, a model examination, assignments, and seminars. Students' CIA test mark statements are sent to their respective HODs and Principals for clearance, after which they are made available to the students before being uploaded to the University examination section portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### INTERNAL EVALUATION:

• The Examination Cell committee, which is made up of faculty representatives from several departments and is chaired by the Principal, deals with examination-related grievance.

- The course teacher presents the students with consolidated CIA marks to ensure that the grades are correct. In the event of a discrepancy, the teacher double-checks the grades and makes any necessary corrections.
- If a student is dissatisfied with the fairness of the evaluation, he or she should take the matter to the course teacher, who will justify the situation on a case-by-case basis. If the student is dissatisfied with the explanation, he or she can approach the HOD for help, who will seek clarification from the course teacher and resolve the problem. Furthermore, if the problem is not resolved, it is submitted to the Principal, who has the final say on what to do.
- If any further revisions are required after the final submission of internal marks on the website of Bharathiar University, the course teacher contacts the University through the Principal for timely rectification.

#### EXTERNAL EVALUATIONS:

- Any grievances about the university question paper are submitted by students to the concerned faculty member, who then writes to the Principal. The Principal meets with the faculty member to address the difficulties and, if the complaint is valid, sends it to the Controller of Examinations of the Bharathiar University.
- The university results are available on its website, and students can access them by entering their registration number. If students are dissatisfied with the published results, they can pursue any of the following steps to resolve their grievances: revaluation and re-totaling according to University standards after paying a stipulated amount via DD to "The Registrar of Bharathiar University."
- Students can contact the concerned HOD if there is a discrepancy in their hall ticket / semester results regarding Name, Gender, Date of Birth, or any other exam-related Commissions & Omissions. The facts are submitted to the exam committee by the HOD, and forwarded to Parent-University for rectification via official communication through the Principal.
- Students who have arrear in only one paper in the final semester are eligible to supplementary exam. This exam is held

within a month after publishing the results in order to get degree.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Ours is a Bharathiar University-affiliated college, hence we follow Bharathiar University curriculum. The Board of Studies of Bharathiar University determines the course level objectives and outcomes, which are detailed in the course syllabi. The institution offers 9 undergraduate programmes and 3 postgraduate programmes. In addition, the college offers Research Programs in the field of Tamil, Commerce & Computer Science. Despite of the fact that the university designs the program's curriculum, each department establishes the program outcomes and program specific outcomes for each program offered by the college. The teachers of each department discussed and finalized these outcomes in departmental meetings, and then they were displayed in college website. The Principal and the Heads of Departments hold an induction meeting for first-year students on the first day of classes to educate them of these outcomes. Throughout the program, course teachers support and motivate all students to achieve the program's objectives. By doing so, the college makes every effort to explain the desired program outcomes of each program to staff and students as well as to ensure that they understand how to achieve the stated outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcome, Course Outcome and Program Specific Outcomes are used to assess the effectiveness of teaching-learning process.

The College assesses students' progress in both direct and indirect ways. Because it is an affiliated institution, the university's official measuring parameters which include Continuous Internal Evaluation (CIE) and University Examination, viva-voce Exam are followed (UE). This evaluation technique is used to determine whether or not the program's objectives have been met.

#### Direct Evaluation

- The marks earned in formative and summative assessments are clear indicators of achievement of certain Course Outcomes (COS)
- The following are the components of formative assessment for theory and internals: The Bharathiar University conducts external exam for 75-marks theory paper, which students complete and are graded on. The 25 marks internal assessment is graded at the college level.
- Practical tests for all undergraduate and postgraduate degrees follow a varied assessment pattern that differs from one program to the other.
- For a student to pass each semester exam, a minimum of 30 points is necessary for the External Theory Paper and a minimum of 10 marks is required for the Internals.
- Students in their final year are given one credit (CES6Q) based on their mandatory participation of 40 hours in Sports and Extension Activities.
- The graduate programmes use a credit-based system of continual evaluation. The Cumulative Grade Point Average (CGPA) is one of the most crucial indicators of how well the PSOs have been met. A candidate's CGPA is derived using the average of Grade Points earned throughout all semesters and courses completed up to that point in time. Students who wish to pursue further education in India or abroad must have a CGPA score.
- Students are given Distinction, First Class, Second Class, and Third Class grades based on their performance, with indicators for the Core and Foundation papers.

#### Indirect Evaluation

- The responses from various quarters are used as indications for achieving POSs.
  - The tools for Indirect Evaluation are:Teachers Feedback Student Feedback System Alumni Feedback System
- Teachers Feedback: Because the college is part of the university system, the curriculum is reviewed by the university. The faculty's feedback, on the other hand, is

gathered and delivered to the University's statutory authorities - the Syndicate, Senate, and Academic Council for any necessary changes.

- Student Feedback System: At the end of the semester, each student submits feedback. This feedback covers a wide range of topics related to the teaching-learning process.
- Alumni Feedback System: At least once per academic year, an alumni meeting is held, and alumni feedback is gathered to evaluate the programme specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 222

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

#### <u>Nil</u>

#### **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

# **3.1.1.1 -** Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 4.45

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

#### **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In order to provide opportunities to students for exhibiting their innovative, ideas, talents and skills the Institution has established cells such as Cultural and Arts cell, Muthamizh Mandram, Sindhanai Mandram, Archeological cell, Research cell, Sports development cell and Women development cell. Each of these cells is composed of Management representative, Principal, Teachers representative and Students representative. Through these cells considerable number of events were undertaken during the year.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/3rd- criteria/3.2.1-additional-information.pdf

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1** - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### **3.3 - Research Publications and Awards**

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

**3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the auspices of TSACAS's NCC/NSS/YRC/Red Ribbon Club/Leo Club/Eco Club, a number of extension and outreach events were held. Our Institution's greatest strength is its ability to assure the

overall development of students in order to mould them to be responsible citizens through the teaching of values. The college administration works hard to encourage students to participate in social events and to encourage them to work toward a more equal society with ethical principles. The college focuses on providing students with a high-quality education by instilling moral principles, cultivating a scientific mindset, and utilizing cuttingedge technology. Its goal is to strive for greatness in order to produce students who are well developed intellectually, professionally, and culturally in order to face national and global issues. The institution is aware of its responsibility in fostering campus community connections as well as the well-being of the surrounding community, and has begun a number of community development initiatives. The college hosts a variety of extension and outreach events that are closely related to students, academics, social, cultural, and community services. The outreach initiatives are organized by the college administration in collaboration with a number of volunteer organizations and non-governmental organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

<sup>10</sup> 

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

#### and NGOs ) during the year

# 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

#### 21

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### 18

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

# **3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

### **3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

#### 6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate facilities such as class rooms, computer laboratory, research scholar room, library, seminar halls, and auditorium are provided in the Institution for teaching learning activities.

Classroom: There are 49 classrooms fully-furnished, well ventilated, spacious lecture rooms for conducting classes. Three smart class rooms are furnished with LCD projector and internet facility to adapt advanced teaching methods. Institution has 01 laboratory to carry out the academic experiments. Computing facilities there are 125 computers, 02 laptops, 02 servers and 04 Scanners. The entire computer area unit connected with local area network and net facility. The institute has licensed software CMS addition to the regular activities students can download research papers, browse internet, prepare report, power point presentation etc. The institute has 200Mbps lease line for the internet facility through LAN as well as Wi-fi with 3 numbers of hot spots.

Seminar halls: Two Seminar halls with good audio visual facilities are provided. These seminar halls 100 & 25 seating capacity respectively are being used for conferences, seminars, workshops and placement activities.

Auditorium: The auditorium is having 500 seating capacity with good audio visual facilities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.1.1-photo.docx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS ACTIVITIES: The Campus is provided with both basic infrastructure for education and sports. The games like Basketball, Volleyball, Badminton, Ping-Pong, Cricket, Hand ball, Softball, Throw ball, Football, Chess, Carom, Athletics and self-protection underneath trendy games; Kho-Kho, Kabbadi, etc. underneath the standard sport activities of India are conducted. SPORTS INFRASTRUCTURE

CULTURAL ACTIVITIES: As a part of cultural activities, SVCE organizes student cultural fest SRUSHTI (Intra-college) - every year and KALAAVAIBHAVA (Intercollege) - once in two years. Student activities are categorized into art literature and drama which include solo dance, group dance, singing sketching, impromptu speech, mono acting, mad-ads etc. In addition to the above activities, the institution also celebrates State and National festivals.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.1.2.docx

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4	9
_	-

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.1.1-photo.docx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

2.90

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the College was established in the year 1953, spread over in the first floor in an area of 2970 Sq.m.. The central library is fully automated with AVEON library automation software and a rich collection of Tamil language books and for all offered program books, references, national journals, e-journals, magazines etc., This library follows open access system-Barcode based circulation process and WEB OPAC (Online Public Access Catalog) system which help to check the availability of the books.

The library has information and Library Network (INFLIBNET), 72 numbers of magazines and 4 numbers of daily newspapers. At the end of every year, the journals are preserved as back volumes separately for future reference. In the same floor an audio visual room is provided to assist the students which contain 357 video cassettes and 5 systems with internet facility.

Accessibility to students each UG student, PG student can take 3 and 6 books respectively and retain for 15 days after which renewal is permitted for two times in the regular time table, one hour is allotted to utilize the library resources.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.2.1.doc
4.2.2 - The institution has subscr following e-resources e-journals	•

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

#### 0.17

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# **4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution has 125 computers with servers. We have LAN facility with 200mbps and also with WIFI facility in the campus. Software applications are updated regularly.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.3.1.docx

#### 4.3.2 - Number of Computers

File Description	Documents	
Upload any additional information		<u>View File</u>
List of Computers		No File Uploaded
4.3.3 - Bandwidth of internet con Institution	nnection in the	A. ? 50MBPS
File Description	Documents	
Upload any additional Information	<u>View File</u>	
Details of available bandwidth of internet connection in the Institution	<u>View File</u>	
4.4 - Maintenance of Campus In	frastructure	
4.4.1 - Expenditure incurred on facilities) excluding salary comp		infrastructure (physical and academic suppor
achieves, excluding salary comp		c year (II (K III Lakiis)
4.4.1.1 - Expenditure incurred o	n maintenance o	of infrastructure (physical facilities and nponent during the year (INR in lakhs)
4.4.1.1 - Expenditure incurred of academic support facilities) excl	n maintenance o	f infrastructure (physical facilities and
4.4.1.1 - Expenditure incurred of academic support facilities) excl	n maintenance o	f infrastructure (physical facilities and
4.4.1.1 - Expenditure incurred of academic support facilities) excl 23.16	n maintenance o uding salary con	f infrastructure (physical facilities and
4.4.1.1 - Expenditure incurred of academic support facilities) excl 23.16 File Description Upload any additional	n maintenance o uding salary con	of infrastructure (physical facilities and nponent during the year (INR in lakhs)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory:

Utilization - The computer lab is used for conducting the regular academic activities as per the time-table which is prepared before the commencement of every semester.

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#### Library:

Utilization - The circulation of books in the library is maintained by the software called CMS (College Management System) purchased from AVEON Systems. The students and faculties will register their ID card in the bar code scanner which is kept in the library entrance. Besides outsiders (Students from other college and general public are allowed to make use of the library facility with permission from our college Principal's authorization letter.

#### Sports:

Utilization: The sports facility is made available to all the students throughout the year, the sports equipment lending register is maintained by the Physical Education Director (PED).

#### Class Rooms:

Utilization: Classrooms are used for the regular academic activities (teaching and examination) as per the time-table.

#### Auditorium:

Utilization: The requirement of auditorium by any department is intimated through request letter to the Principal and the same would be entered in log book maintained in the office.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/4th- criteria/4.4.2.docx

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

49	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

# **5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

120

File Description	Documents	
Upload any additional information		<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)		No File Uploaded
5.1.3 - Capacity building and ski enhancement initiatives taken by institution include the following: Language and communication sk (Yoga, physical fitness, health an ICT/computing skills	<sup>7</sup> the Soft skills xills Life skills	B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.tsatamilcas.edu.in/uqc-links/5th-
	<u>criteria/5.1.3.docx</u>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

# **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### Nil

# **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents	
Any additional information	<u>View File</u>	
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>	
5.1.5 - The Institution has a tran mechanism for timely redressal grievances including sexual hara ragging cases Implementation of statutory/regulatory bodies Org awareness and undertakings on zero tolerance Mechanisms for s online/offline students' grievanc redressal of the grievances throu appropriate committees	of student assment and f guidelines of ganization wide policies with submission of ces Timely	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### **5.2.2.1** - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

# **5.2.3** - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

# **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

### 1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In Accordance with the guidelines of Bharathiar University the students' council was formed in our college. The council plays a vital role in planning, structuring and enforcing various curricular, extra-curricular, sports activities and NSS. As per the guidelines of NAAC the members of students' council were included in IQAC. The council actively attended all the meetings related to IQAC and accelerated its activities. It also renders helping hand in maintaining the library and organizing alumni meetings, parents meetings, congregations, ritual festivals, and competitions in the college. We utilize representatives of students in the preparation of department newsletter, college magazine regarding IQAC.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/5th- criteria/5.2.1.docx
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

# 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is a dynamic body in the Institution. Throughout the year the Institution got Monetary support from the alumni in the form of scholarship and sponsorship. It extended moral supports in the form of motivational speech, alumni mentoring, the career guidance, career assistance, character building, attitude formation, goal setting, personality development, development of soft skills, curriculum feedback and counseling. Besides, alumni were also engaged in Dhasera function, Annual day celebration, Annual women conference, Guest lecture, National Social Service Camp, Placement, and Youth Red cross Club, Red Ribbon Club and Cultural events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

# **5.4.2** - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

A. ? 5Lakhs

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

## VISION

TSA CAS stands unique in its vision of "To Motivate, inspire the true potential of rural youth and help them become integral part of the nation's development by providing them a holistic education in diverse fields"

### MISSION

To promote the college into an institution of excellence, to serve the rural youth by providing them with easy access to higher education and job opportunities and to deliver the knowledge and skill envisaged in various programs through teaching and participatory learning".

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.1.1.a.pdf
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College maintains a decentralization approach. All academic and non-academic decisions based on policy are delegated by the governing body to the college committee, which is chaired by the institution's head. Academic and management autonomy are both granted to department chairs.

Non-Teaching Staff Level:

The governing board and the IQAC also include non-teaching staff members. Nonteaching staff suggestions are taken into account when formulating policies or making critical choices.

Participative Management

At the strategic, functional, and operational levels, the institution supports a participatory management culture.

Strategic level, Functional level and Operational level.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.1.2 a.pdf
Upload any additional information	<u>View File</u>

## **6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

TSACAS unique in its vision and mission has followed in our institution.

- Providing a holistic and man-making education that focuses on culture, moral and ethical values
- Extending scholarships to meritorious and economically disadvantaged students in order to make education more cheap and accessible.
- Educating teachers so that they can serve as role models in the promotion of higher education.
- Motivating pupils to take on difficulties on a global scale.

### Strategic Development Goals

- Offering a government and non-government student scholarships.
- Providing PC's to each department
- Using ICT to improve the teaching-learning process
- On-campus Wi-Fi is available 24 hours a day, 7 days a week.
- Increasing the amount of industry collaborations.
- Encouraging faculty members to take part in Outreach and Refresher Programs.
- Increasing the number of instructors with NET, SLET, and Ph.
   D. qualifications
- Establishing a Cell for women empowerment and Entrepreneurship Development.
- Constructing a Waste Water Management Facility that is Efficient
- Adding the most up-to-date technology and tools to the laboratories
- Developing strategies to help students improve their employability skills
- Organizing orientation sessions for incoming faculty members
- Alumni who are still active Interaction with pupils to promote growth chances
- Memorandum of Understanding (MOU) with international institutions.

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File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.2.1.b-for-link.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

BASIC DUTIES

As per the Indian Constituency Act 51 A each and every Indian citizen should follow the following duties:

a. One should respect Indian Constituency Act, its prime aims, national flag and national anthem.

b. We should follow the aims of patriots.

c. We should protect our integrity and sovereignty.

d. At any untoward circumstances we should ready to protect our nation and render volunteer services.

e. We should strengthen brotherliness and eradicate defamation of women.

f. We should protect our country's invaluable unity in diversity.

g. We should preserve our forests, lakes, ponds, rivers, wild lives and develop healthy environment. We should have mercy on all creatures.

h. We should develop our science, humanity, innovation and reformation.

i. Give up violence and damaging public properties.

j. Strive to achieve the highest goal.

k. Parents and guardians should give education to their children

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from age 6 to 14.

STUDENTS WELFARE

TUTORIAL SYSTEM

Every department has its tutors for every class to help students to develop their welfare ability in education, family and society.

GUIDELINES AND COUNSELLING

The Guidelines and counselling centre strengthens students' memory power, understanding capacity and makes students realizing their own intellectual power tokeep healthy mind.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.2.2.a.pdf
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gove	ernance in C. Any 2 of the above

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### STAFF WELFARE MEASURES

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs.

- Casual Leave(CL).
- Emergency Leave(XL).
- Earned Leave(EL).
- Leave for Maternity
- Permission for Flexible Hours for faculty.
- Loan facilities with nominal and without interest, PF for teaching and non-teaching staff.
- Free transportation facilities for non-teaching staff.
- Vacation for Teaching and non-teaching staff.
- Financial support for teaching faculties to attend conferences, workshops, etc.,
- Fees concession in TSA School and colleges for the employees `children.
- Free medical check-up facility.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.3.1.a.pdf
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Response:

The IQAC objectives are insisting to enhance the institutional functions towards quality improvement through internalization of quality culture and institutionalization's best practices as the teaching staff and the non-teaching staff.

Class Committee Meeting:

In this the meetings will be conducted by the IQAC in a regular basis by the support of teachers, HODs, Staff members and student representative. Students provide feedback on the teaching expertise of faculty in the classroom, due completion of syllabus, their effectiveness on the handling of classes and imparting updated knowledge to them.

Staff Self-Appraisal:

The institution had implemented the system of performance appraisal in the academic year 2020-21 (different method was followed in previous years). Staff members of our college are given the opportunity to carry out self-assessment which helps them to identify where they stand, and what skills they possess.

#### Non-teaching

The administrative officer and the head of the Institution will observe the performance of teaching staff and non-teaching staff, then the opinion and suggestions will be discussed with each other for enhancing their performance. Appreciation is given to high performers and counseling is offered to those who lag behind.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.3.5.a.docx
Upload any additional information	<u>View File</u>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internaland External financial audits conduct regular by theInstitution.

Financial planning is the primary instrument for establishing an organization's goals, ensuring that the institution's objectives are met while taking into account its financial constraints. It also supports the organization's action strategy.

1. Audits are conducted on a regular basis, both internally and outside. The internal audit is carried out on a basis of once in three months. An external audit is performed once a year.

2.An internal audit team has been established within the institution to conduct regular reviews and vouching for everyday transactions, as well as providing expert opinions on each voucher.

3. The college's internal audit is carried out by a competent authority chosen by the management.

4.Audits are conducted at regular intervals by the team in accordance with their schedule.

5. This method is used to evaluate an organization's or a process's performance against a set of standards, rules, metrics, or laws.

6.Internal controls in accounting, financial reporting, and IT general controls will be examined throughout this audit.

7. The External Auditor performs the audit in line with Generally Accepted Accounting Principles (GAAP).

# 8. An external audit is carried out by a Chartered Accountant and his team.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.4.1-balance-sheet.pdf
Upload any additional information	<u>View File</u>

# **6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

## 1.07

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution maintains finance and accounts systematically. Management conducts periodical review of the financial position of the institution. Institution takes initiative to conduct internal and external audit regularly. Internal audit is carried out annually by the auditor. External audit is conducted after the accounting period by the joint director of collegiate education office. Audited statement of accounts are discussed in the college development committee meeting and also submitted to the governing council. If there is any queries and suggestion, that are resolved satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Functions

- Developing benchmarks / parameters for different academic and administrative operations of the institution.
- Facilitating the development of a learner-centered environment conducive to high-quality education and the maturation of faculty to embrace the necessary knowledge and technology for participatory teaching and learning;
- Making necessary arrangements for enabling students, parents, and other stakeholders to provide input on quality related institutional procedures.
- Disseminating information on many quality indicators of higher education.
- Planning Inter- and intra-institutional workshops, lectures on quality-related topics, and the promotion of quality circles.
- Documenting of numerous quality-improvement initiatives and activities.
- Serving as the Institution's nodal agency for coordinating quality-related initiatives, such as the adoption and dissemination of best practices.
- Facilitating to design MIS for developing and maintaining institutional databases with the goal of maintaining/improving institutional qualityEstablishment of a Quality Culture in the institution.
- Preparing the Annual Quality Assurance Report (AQAR) to be submitted to NAAC, following NAAC criteria and parameters.
- Participating in NIRF and AISHE ranking.

Activities of IQAC during the year 2020-2021

• Organizing FDP & SDP.

- Taking initiatives for signing MoU with appropriate external organization.
- Encouraging E-learning.
- Promoting paper-less communication system in our campus.
- Taking initiatives towards energy conservation.

File Description	Documents
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.5.1.a.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Mechanism of Communication: The Institution has clearly stated outcomes of the Programs offered and their Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

• Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

• Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference

• The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.

• The students are also made aware of the same through Tutorial Meetings.

File Description	Documents	
Paste link for additional information	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.5.2.b.docx	
Upload any additional information	<u>View File</u>	
653 - Quality assurance initiati	ves of the C. Any 2 of the above	

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.tsatamilcas.edu.in/ugc-links/6th- criteria/6.5.3xls
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

# INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To maintain the safety and secure atmosphere in the campus the Institution promotes gender equity awareness:

1. A resident lady warden in the ladies' hostel is employed.

2. CCTV cameras have been fixed in the prominent places like hostel, campus corridors, main campus building and common places inside the campus.

3. Statutory committees like Anti-Sexual harassment committee, Women Welfare and Empowerment Committee, Grievance Redressal committee comprising of female faculty members is constituted as per the AICTE/University guidelines and is working effectively.

4. Suggestion/complaint boxes are made available at defined locations for the students and faculties to drop in their cause of concern in the form of a written complaint.

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Counseling:

1. The college has a well-defined student counseling system. Each student is allotted with a particular faculty member who will be his/her counseling till the end of his/her course.

2. Each faculty has 15 to 20 students to mentoring. This improves the relationship between student and the mentor and helps the mentor to know the overall personality of each student.

3. Students meet their mentors for any grievances- regarding gender related issues if any, personal problems, general issues, lack of facilities, academics etc.

4. A Student welfare and counseling committee is constituted to monitor the student counseling process.

File Description	Documents	
Annual gender sensitization action plan	Nil	
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information		Nil
7.1.2 - The Institution has facilit alternate sources of energy and conservation measures Solar en Biogas plant Wheeling to the Gr based energy conservation Use of power efficient equipment	energy nergy id Sensor-	C. Any 2 of the above
File Description	Documents	
Geo tagged Photographs	View File	

Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management: -

Solid Waste Management

Solid waste in our campus is managed by the following techniques:-Degradable, Non-degradable dust bins are kept in the campus, each and every room (class rooms, Office, Exam Cell, Staff Room, Library and Laboratory) including hostel.

Liquid waste management:-

Liquid wastes, water used by the students, never be stagnated anywhere in the campus but taken to the coconut grooves through proper gutters for irrigation. Rain water is completely saved in Rain Water Harvest Pits for raising ground water level.

File Description	Documents				
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded				
Geo tagged photographs of the facilities	<u>View File</u>				
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		C. Any 2 of the above			
File Description	Documents				
Geo tagged photographs / videos of the facilities	<u>View File</u>				
Any other relevant information	No File Uploaded				
7.1.5 - Green campus initiatives include					
	5.1 - The institutional initiatives for C. Any 2 of the above ening the campus are as follows:				

- **1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	C. Any 2 of the above
energy initiatives are confirmed through the	
following 1.Green audit 2. Energy audit	
3.Environment audit 4.Clean and green	
campus recognitions/awards 5. Beyond the	
campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	c.	Any	2	of	the	above
with ramps/lifts for easy access to classrooms.						
Disabled-friendly washrooms Signage						
including tactile path, lights, display boards						
and signposts Assistive technology and						
facilities for persons with disabilities						
(Divyangjan) accessible website, screen-						
reading software, mechanized equipment 5.						

# Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Common congregation is performed daily in our institution. In which students belonging to different faiths, races, casts and creeds are participating. Similarly in-order-to tolerance and harmony towards cultural, regional, linguistic, communal and socio economic diversities, Pongal, Onam and Dasara festivals are celebrated every year with cultural heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To create awareness among students community about constitutional values, rights and obligations our University (Bharathiar University) has introduced a course titled "Value Education - Human rights" at UG level. Besides this we are conducting sensitization programs on National Integration, Vigilance awareness, Voters awareness, Constitution day observance, Independence day event and Republic day event to students, teaching staff and non-teaching staff.

File Description	Documents		
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil		
Any other relevant information	Nil		
7.1.10 - The Institution has a pro- of conduct for students, teachers administrators and other staff a periodic programmes in this reg of Conduct is displayed on the w a committee to monitor adheren of Conduct Institution organizes ethics programmes for students, teachers, administrators and oth Annual awareness programmes Conduct are organized	s, nd conducts gard. The Code vebsite There is ace to the Code s professional mer staff 4.		

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order toinculcatepatriotism, secularism, Communal Harmony, National Integrity, Honesty and Spriritualism among students and staff, wecelebrateRepublic Day, Independence Day, Constitution Day, Vigilence Awareness Day, Teachers Day, Onam Festival, Pongal Festival and Dasara Festival.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

# 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice

Handling Emergency Situations by Students, Alumni, Teaching and Non-Teaching Staff.

Objectives of the Practice

- Promoting team spirit.
- Enhancing philanthropic tendency
- Kindling boldness to face untoward incidents

# The Context

Owing to advancement of Science and Technology in different fields like urbanization, mechanization, industrialization and promoting smart cities which are in most cases against the eco friendly environment like cutting trees, blasting rocks, resulting in global warming and all sorts of pollutions. As a result of this all creatures on the earth particularly human beings have to encounter a lot of uncertainties like epidemic, endemic, pandemic and natural calamities. It is a major challenge to each and everyone to face such inevitable untoward situations. In this context, our institution has chosen the above said practice during 2020-2021 to achieve above said objectives.

2. Title of the Practice

Exploring students' talents and skills through online programs

Objectives of the Practice

• Promoting student's individual skill

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- Enhancing their talents by interaction with teachers
- Developing their level of confidence

### The Context

To develop each and every student's level ofconfidence and fluency in communication, the above said program have been organized and conducted by the department of library onevery Saturday through online.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Respect to the "Uniqueness" Our institution ever endeavours to inculcate the value of togetherness among all members of the institution by giving space to each and every stakeholder to participate in all events to make the society more equitable place. In tune with the vision of our Institution, every member working in this Institution is participating in the following activities:-

1.Active counselling cell for the all stakeholders

2. Mentor for all the students

3. Special efforts taken by the faculty members to make the class room more vibrant by promoting and encouraging the students to have consultation with faculty members.

• Adequate support is extended to the differently-able students through informal group.

- Remedial classes
- Value education

• Skilldevelopment programs for students • Strong alumni association

students to freely express their individual views about syllabus, teaching techniques, class roomenvironment to improve the learning experience. • Encouraging students to acquire proficiency in Tamil and English. • All the girls' students are insisted to wear Saree on two days (Monday and Friday) in a week, to promoteour Tamil culture.

• Promoting the vegetarianism among the students, staff and the general public.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

1. To facilitate a research environment in the college, which encourage faculty and students to under to research.

2. To initiate more scholarship and rewards students for various achievements.

3. To give additional thrust to campus placement initiatives.

4. To identify talent among students for various sports and culturalactivities.

5. To establish entrepreneurship development cell.